

## Assessment Form

Assessment of traineeship to be completed by the company

**Document to be returned to:** the trainee's supervising teacher / their email address will be provided to you by the trainee

Name of student :

Courses attended at the faculty of Lettres et Langues :

Name of company - Town - Country

Dates of the internship :

We would appreciate your feedback on the following items :

	Poor	Average	Good	Excellent
Diligence and punctuality				
Overall behavior				
Induction in the team / the company				
Adaptability				
Interest for the given tasks				
Motivations, curiosity				
Problem analysis, synthétic				
Méthodology, organization skills				
Autonomy, initiative				
Oral and written skills				
Quality of the given tasks				

**Additional Comments & Overall assessment of the trainee's work:**

Would you like to hire new trainees next year ?  Yes  No

Form filled by : .....

