

Assessment Form

Assessment of traineeship to be completed by the company

Please return to : UFR Lettres et Langues - Pôle Communication, Orientation et Professionnalisation
Bât. A3 - 1 rue Raymond Cantel - TSA 11102 - 86073 POITIERS Cedex 9 - FRANCE
e-mail : llpro@univ-poitiers.fr

Name of student :

Courses attended at the faculty of Lettres et Langues :

Name of company - Town - Country

Dates of the internship :

We would appreciate your feedback on the following items :

	Poor	Average	Good	Excellent
Diligence and punctuality				
Overall behavior				
Induction in the team / the company				
Adaptability				
Interest for the given tasks				
Motivations, curiosity				
Problem analysis, synthetic				
Methodology, organization skills				
Autonomy, initiative				
Oral and written skills				
Quality of the given tasks				

Additional Comments & Overall assessment of the trainee's work:

Would you like to hire new trainees next year ? ☐ Yes ☐ No

Form filled by :

